



Snow Plow Request Information

2.10 Snowplowing

- 2.10.1 Park County shall not plow snow on any road unless and until such road has been dedicated to the public and accepted for county maintenance by the BOCC; except that it shall be in the sole discretion of the BOCC to determine from time to time which such roads so dedicated and accepted will be plowed by the County.
- 2.10.2 A map showing the status of snowplowing for most roads in Park County may be found on our web site, <http://www.parkcountyco.gov>. This map is revised periodically. To determine the current status of snowplowing for any road or section of road please contact the Public Works Department directly.
- 2.10.3 Park County Policy and Procedure for Requests for Park County to Provide Snow Removal Services on County Roads.
- 2.10.3.1 It is the policy of the county not to provide snow removal services on any public or private roads not accepted by the BOCC for snow removal.
A request for the county to provide snow removal services on a county road to an area not currently being served shall be submitted in written form to the Park County Public Works Department. The written request shall include, at a minimum those items listed in 2.10.3.2 through 2.10.3.8.
- 2.10.3.2 The name and/or number of the road requested to be plowed.
- 2.10.3.3 If deemed necessary by the Public Works Department, a map designating the portion of the road to be plowed.
- 2.10.3.4 The distance to be plowed.
- 2.10.3.5 Evidence that the road is a public road.
- 2.10.3.6 Other information that may be required by the Public Works Department.
- 2.10.3.7 A list of property owners and their contact information benefiting from the proposed service.
- 2.10.3.8 State the reason the plowing is being requested. (i.e. emergencies or other hardships.)
- 2.10.4 All requests shall be submitted to the Park County Public Works Department before September 1st (which is traditionally the beginning of the snow season.) Requests received after September 1st will be considered as requests for the following season.
- 2.10.4.1 Upon receipt of the request and at their earliest convenience, the Public Works Department shall conduct a site visit and prepare an evaluation report for the Board of County Commissioners. The report shall address the following items, 2.10.6.1 through 2.10.6.7:
- 2.10.6.1 An assessment of the condition of the road including width, base drainage, fencing, etc.
- 2.10.6.2 An evaluation and estimate of cost to bring the road up to a standard suitable for winter maintenance and plowing.

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- 2.10.6.3 A recommendation of the type of equipment that would be required to remove snow; the frequency, duration and extent of snow plowing, the amount of manpower and time involved and an estimate of cost during a typical winter snow season.
- 2.10.6.4 An assessment of safety considerations involved with the request.
- 2.10.6.5 A statement as to whether the road is a natural extension of an existing snowplow route.
- 2.10.6.6 A statement of any general public benefit served by providing snow removal service.
- 2.10.6.7 An assessment of any negative impact that might result from providing snow removal service.
- 2.10.7 The written request to provide snow removal service together with the evaluation prepared by the Public Works Department shall be submitted to the BOCC. There is no definitive time frame for this evaluation to be submitted and may or may not be prepared or presented prior to the beginning of snowplowing procedures.
- 2.10.8 All requests shall be considered in a public meeting of the Board.
- 2.10.9 At its discretion, the BOCC may approve or deny the request for the County to plow the road. The BOCC may conditionally approve the request based on, but not limited to, the following conditions, 2.10.9.1 through 2.10.9.3:
 - 2.10.9.1 The frequency, duration and extent of snow plowing services to be provided.
 - 2.10.9.2 Property owners' financial participation in preparing the road for snow removal.
 - 2.10.9.3 A time limit with periodic review for continuation of the service.
- 2.10.10 The County shall exercise its appropriate, lawful authority to ensure compliance with this Snow Removal Policy.